



# The 2022 Dream Ride Experience Vendor Opportunities & Rules

Join us on Friday, August 26<sup>th</sup>– Sunday, August 28<sup>th</sup>, 2022 for an unforgettable, large scale charity event drawing thousands of attendees over the weekend to the Farmington Polo Club at 152 Town Farm Road in Farmington, Connecticut.

The Dream Ride Experience is a multi-day event bringing people together from around the world to benefit the worthy cause of The Hometown Foundation, Inc. Vendor Village will feature food vendors, retail vendors, arts and crafts vendors, business vendors, and much more. Come and celebrate 22 years of Dream Ride!

**Before submitting your application as a 2022 Dream Ride Experience Vendor, please read the following rules and guidelines:**

## **Alcohol:**

- No outside alcoholic beverages may be brought onto, sold, or consumed on the Farmington Polo Club property or parking lots, unless bought or sold on-site from verified vendors. No outside food products may be sold on the property.
- **Food will not be provided to vendors. There are multiple food options on-site.**

## **Booth Space Location:**

- Once a spot has been assigned, we cannot change it. If you are looking for a particular location, you may put in a request but it is not guaranteed. All location spaces are final and will not be moved day of. If you have any special requests or needs, please let us know before the event so that we can best accommodate your needs.

## **COVID-19 Rules & Regulations**

- The Dream Ride Experience will be following all state, federal, or property guidelines at the time of the event.
- Rules and regulations are subject to change according to state, federal, or property guidelines.

## **Electricity and Equipment:**

- All vendors must provide their own equipment (tents, chairs, tables, extension cords, power strips, etc.) **Equipment will not be provided.**

## **Food Service Sanitation:**

- Vendors that dispense prepared, cooked, or processed foods for consumption by the public shall be responsible for obtaining a valid permit in compliance with the Town of Farmington.
- The Town of Farmington Food Permit must be pulled **before August 12, 2022.**
- For more information on permits and what is required, please contact the Farmington Valley Health District ([www.fvhd.org](http://www.fvhd.org))

## Hours of Operation:

- **Friday, August 26<sup>th</sup>, 2022**
  - o **Set up on Friday is from 1:30pm-2:30pm.** If you are not on-site by **2:30pm**, you will not be able to vend at The Dream Ride Experience. Friday's vending hours are from 3:00pm-10:00pm.
- **Saturday, August 27<sup>th</sup>, 2022**
  - o **Set up on Saturday is from 6:30am-7:30am.** If you are not on-site by **7:30am**, you will not be able to vend at The Dream Ride Experience. Saturday's vending hours are from 8:00am-10:00pm.
- **Sunday, August 28<sup>th</sup>, 2022**
  - o **Set up on Sunday is from 6:30am-7:30am.** If you are not on-site by **7:30am**, you will not be able to vend at The Dream Ride Experience. Sunday's vending hours are from 8:00am-4:00pm.
- Break down of concessions/exhibits may not start until 10:00pm on Saturday and 4:00pm on Sunday.
- All booths must be staffed during all vending hours of the event.

## Insurance:

**ALL** vendors must provide The Dream Ride Experience/The Hometown Foundation, Inc. with a signed original Certificate of Insurance (ACORD Form) **OR purchase coverage through Dream Ride Experience Vendor Insurance TULIP Program by completing the attached application. Sample TULIP application included below.**

- Coverages Required (All Vendors)
  - o General Liability: Dream Ride Experience Vendor Insurance Program Certificate or a certificate demonstrating minimum \$1,000,000 per occurrence/\$2,000,000 aggregate required. A separate aggregate limit of \$2,000,000 shall be provided for products and completed operations. Additional Insured status and Waiver of Subrogation required.
- If Using a Commercial Vehicle, Providing Demonstrations, or Transporting People in Vehicles Licensed for Highway Use
  - o Commercial Automobile: Minimum \$1,000,000 Combined Single Limit Liability including all owned, leased, hired, and non-owned automobiles in use for your business. Additional Insured status and Waiver of Subrogation required.

## Description of Operations Section:

For Dream Ride 2022 Event, Bozzuto's, Inc., and The Hometown Foundation, Inc. and its subsidiaries, partners, partnerships, affiliated companies, successors and assigns are included as additional insured with respect to the above policies. Unless precluded by law, all policies waive the right to recovery or subrogation against Bozzuto's, Inc. and/or The Hometown Foundation, Inc. and its subsidiaries, partners, partnerships, affiliated companies, successors, and assigns.

## Certificate Holder:

Bozzuto's, Inc. and/or The Hometown Foundation, Inc.  
275 Schoolhouse Rd, Cheshire, CT 06410

- Certificate of Liability must be received **no later than August 12, 2022.**
- **If no insurance is provided prior to the event, you will be required to sign and purchase our TULIP policy on-site.**

## Parking Pass:

- Each vendor will receive a specific number of parking passes for entry to park on-site. Parking spaces are first come first serve, please plan arrival accordingly. You will be able to drive to your designated space, unload equipment, and return to park in general parking. All other guests and spectator parking is OFF-SITE with shuttles available.

## Pets:

- No pets or animals, except registered service animals and animals adopted from the Dream Ride Pet Adoption Center, are allowed on the Farmington Polo Club property.

## Refunds:

- **No refunds** will be given once The Dream Ride Experience vendor application has been accepted. **No refunds** will be made contingent on the weather. **This event is rain or shine.**

## Security:

- There will be overnight security and booths may be left set-up overnight. However, please note, The Dream Ride Experience will not be held accountable for any injury, property damage, theft, or vandalism.

## Weather:

- The Dream Ride Experience is an **outdoor rain or shine event.**

## Overnight:

- No overnight parking or camping is permitted on-site at The Farmington Polo Club or at The Farmington Club.



## The 2022 Dream Ride Experience Vendor Rates

Friday, August 26<sup>th</sup>    August 27<sup>th</sup> & August 28<sup>th</sup>

<i>Space</i>	<i>Price</i>	<i>Price</i>
10x10	Free	\$30
10x20	Free	\$50

The prices above are for space rental only and do not include equipment. Non-profit organizations will receive space free of charge. All vendors are required to provide their own tents, tables, chairs, and any other needed equipment. Friday vending is free of charge along with purchase of a space for Saturday and/or Sunday. **Food will not be provided, food vendors and food trucks will be present on-site.**

All applications must be submitted no later than August 15<sup>th</sup>, 2022.

## The Dream Ride Experience Hours of Operation

	Friday, August 26 <sup>th</sup>	Saturday, August 27 <sup>th</sup>	Sunday, August 28 <sup>th</sup>
<b>Set-up:</b>	1:30pm-2:30pm	6:30am-7:30am	6:30am-7:30am
<b>Official Dream Ride Experience Hours:</b>	3:00pm-10:00pm	8:00am-10:00pm	8:00am-4:00pm
<b>Break-down:</b>	10:00pm	10:00pm	4:00pm

All vendors must be open for business during the official vending hours of The Dream Ride Experience.

# REQUEST FOR INSURANCE QUOTE

## DREAM RIDE EXPERIENCE VENDOR INSURANCE PROGRAM (Tenant User Liability Insurance Program - TULIP)

Named Insured: The Hometown Foundation, Inc.

Date of request: \_\_\_\_\_ Date quote needed by: \_\_\_\_\_

Name of person completing form: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Coverage Needed: \$5,000,000 General Aggregate (Per Event)  
\$1,000,000 Each Occurrence  
\$1,000,000 Damage To Premises Rented To You

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1. Name of event: Dream Ride Experience 2022
  2. Tenant Name: \_\_\_\_\_
  3. Tenant Address: \_\_\_\_\_
  4. Move-In Date(s): \_\_\_\_\_
  5. Date(s) of event: August 26-28, 2022
  6. Move-Out Date(s): \_\_\_\_\_
  7. Business Operation/Activity: \_\_\_\_\_
  8. Facility Contracted: Farmington Polo Club
  9. Event Attendance History: \_\_\_\_\_
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TO BE COMPLETED BY THE HOMETOWN FOUNDATION, INC.

Vendor Rate: \$50 Per Vendor Booth

Date: \_\_\_\_\_

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### ACCEPTANCE & REQUEST FOR CERTIFICATE

Client has accepted this quote and has requested a certificate be issued.

Named Insured Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_